

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR AUTHORITY
HELD IN THE HARBOUR OFFICE AT 18.00 ON 17th JUNE 2025**

Members and Officers in attendance:

Dominic Crawley - Chairman
Stephen Maltby – Vice Chairman
Nicky Tewson
John Stansell

Peter Hinchliffe
Ian Kennedy
Mark Steggles
John Endicott

Jez Spring- Harbour Master

Debbie Rhead- Office Manager

Apologies for Absence

Tom Edie, Kevin Thomas and Martyn Oates sent their apologies.

Declarations of Interest

None.

58/25 MINUTES

The minutes of the meeting held on 20th May 2025 were presented to the meeting. The minutes were then proposed by Ian Kennedy to be a true record of what was discussed, seconded by Mark Steggles and agreed by all other members who had attended the meeting.

59/25 MATTERS ARISING

None.

60/25 CORRESPONDENCE

None.

61/25 FINANCIAL REPORT

Income and Expenses for April

In May we sent out invoices to the value of just over £15,700 net of VAT. Expenses totalled just over £10,000 and our overheads amounted to £1,800.

Comparison P & L YTD 2024 -v- 2025

By May our income was up by just over £4,500 on this time last year. Direct Expenses were up by £1,447.

Balance Sheet

Current assets show debtors totalling just over £1,600.

Cashflow

The opening balance for May was £333,076 with a closing balance of £311,354 at the end of the month.

62/25 HARBOUR MASTER'S REPORT

Incidents: One incident was formally recorded since the last Authority meeting and involved damage to a resident yacht moored close to the Harbour entrance. We suspect that an illegal fishing vessel had been moored alongside and damaged the vessel.

Visitor Numbers and KPC Licences: Visitor numbers to date are 1368. KPC Seasonal Licences – 563 and KPC Day tickets – 56.

Infrastructure: 2 x Cable Marker signs at upper end of the Clear Area need their supporting metal structure replacing. Quotes received for Bridgend/Popes Quay timber replacements (£2,400). Debbie Rhead has been talking to South Hams to try to get an update on the Cinder Path. The cost for repairs to this is going to be significant and so an application for Capital Funding will have to be made by South Hams.

Port Marine Safety Code (April 25): An updated PMSC has been issued by the MCA. It was discussed in detail by the HMs attending the South West Regional Ports Association meeting on 5 June 2025. Most of the changes are of a formatting nature, but there are some minor changes that will affect our annual Health Check and 3 -yearly MCA Audit.

Trinity House Annual Inspection: This was carried out on 2 June 2025, and all of our Navigational Aids were found to be in good working order.

Kitley Mooring Positions: We are still waiting to hear from Kitley Moorings with a date to look at the positioning of these.

Electric Ferry Updates: 4 new coxswains have been qualified and approved to drive the Electric Ferry.

Diving Activity at Kitley: Any diving activity taking part in the Kitley section of the river will be authorised by the Kitley Estate and the Kitley Mooring Manager will inform the Duty HM that it is taking place.

Akzo Nobel Update: HM had a video call on 13 June 2025 with Andrew Morgan (Geosyntec) to discuss the Remediation Project. He confirmed that no construction/dredging work would commence until November 2025, and this information has been emailed to the Crown Estate. A meeting between HM/Geosyntec/Sub-Contractor (TMS) is to be held in the next few weeks to look at the plans in more detail. A Public Meeting is expected to be held in September 2025. The HM will make sure that our insurers are informed.

63/25 PARISH COUNCIL LIAISON

Wembury – Nothing to report.

Newton and Noss – Kevin Thomas emailed an update on the Electric Ferry that was read out by Peter Hinchliffe.

Brixton – Nothing to report.

Yealmpton – Nothing to report.

64/25 CHAIRMAN'S COMMENTS

The Chairman has requested that all members of The Authority read the new PMSC to familiarise themselves of the content.

65/25 MOORING APPLICATIONS AND PROPOSED MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS

In May there were five new applicants requesting to join the mooring waiting list. 3 moorings were allocated. – 1 x A Mooring, 1 x B Mooring and 1 x D Mooring. There were no Partnership Requests.

66/25 AOB

Ian Kennedy updated The Authority members on the progress he has made with the new Book of Reference. A draft has been sent out and he would appreciate feedback from the Committee Members.

Various people are already involved with certain sections but if anyone has an interest in any other areas he would be glad to hear from them.

Mark Steggles mentioned the condition of the railings at Wideslip and the steps at Kilpatrick. The HM will look at both areas and feed back at the next meeting.

Nikki Tewson has been asked by a resident if the Harbour Office would consider laying more chains by Allen's Quay. The HM will go and look at this and consider if this is a viable option.

John Endicott informed the committee that his brother had experienced unhelpful behaviour from fishermen on the pontoon when he had tried to come in one evening. The HM will look at the camera to try to identify the fishermen and then speak to them.

67/25 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be the Annual Meeting on Tuesday 15th July 2025 at 6pm at The Harbour Office.

Chairman