

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR AUTHORITY
HELD IN THE HARBOUR OFFICE AT 18.00 ON 16th MAY 2024**

Members and Officers in attendance:

Dominic Crawley – Chair
Ian Kennedy
Nicky Tewson
Mark Steggles

Stephen Maltby – Vice Chair
John Stansell
John Endicott
Jez Spring – Harbour Master

Apologies for Absence

Peter Hinchliffe, Martyn Oates, Tom Edie and Debbie Rhead (Office Manager)

Declarations of Interest

None

51/24 MINUTES

The minutes of the meeting held on 18th April 2024 were proposed by John Stansell to be a true record of what was discussed, seconded by Ian Kennedy, and agreed by all other members who had attended that meeting.

52/24 MATTERS ARISING

None

53/24 CORRESPONDENCE

The River Yealm Regatta Committee has requested that the RYHA make a donation towards the costs of the Regatta Fireworks display. As in previous years the Authority agreed to support with a donation of £65.

54/24 FINANCIAL REPORT

Income and Expenses for April

Income invoiced was £9,300, (£5,478 was for visiting vessels and £1,462 for KPC Licences). Direct expenses were around £9,500 and overheads were just under £1,650.

Comparison P & L YTD 2024 -v- 2023

As at the end of April, Income is showing a £12,500 increase on the same period in 2023; £6,850 of this being from increased harbour dues and the remainder from increases in visitor numbers and the sale of KPC Licences.

Balance Sheet

The only note is under current assets, where the debtors amount was just over £6,500, but has reduced since then.

Cashflow for the month of March

The opening balance was £315,195 and the closing balance £301,733.

<u>Upcoming Expenses</u>	<i>(These are the same as reported last month)</i>
Defibrillators	Renewal of contract for Harbour Office Defib’ Purchase and installation of new Defib’ at Bridgend
Repairs & Maintenance	Diving checks on all pontoons New bolts for sections on the Upper Pontoon
Potential Outboard Engine	Possible new engine required for our newly acquired Harbour Office dinghy
VAT for Q1 of 2024	This will be around £27,500 payable mid-May (the high figure reflects the billing of annual mooring licences and harbour dues in January).

55/24 HARBOUR MASTER’S REPORT

Incidents: There were 2 recorded incidents since the last Authority meeting including a collision between visiting yacht and moored local yacht on 11 May 24.

Infrastructure: The footpath between foot of Doctor’s Steps and Kiln Quay is to remain closed until at least 26 May 24. MMO approval has been received for the construction of a wooden platform above part of existing stone quay at No.2 Coastguard Cottages (MLA/2023/00519 refers).

Harbour Activity: YCET have requested to put up advertising signs on each of the 2 Visitor Pontoons (of the same style and size as existing signs there). This was approved by the Authority and the HM will offer the same option to Mr Gregor for his ferry. Trinity House audit of our Aids to Navigation carried was out on 14 May 24 and all were assessed as being in good order.

Visitor Numbers: Over 600 to date and includes over 300 in April (the highest number for the past 4 years). Over 400 KPC Season tickets have been issued to date.

Derelict Yacht at Bridgend: HM briefed that he had had a face-to-face discussion with the yacht owner on 15 May 24 and had contacted the haulage company that was being contracted to remove the yacht in order to try and speed up its removal.

56/24 PARISH COUNCIL LIAISON

Wembury – Nothing to report.

Newton and Noss – The Parish Council will contribute funding towards the cost of further water quality testing in the river. Kevin Thomas has now replaced Rodney Carter as one of the 3 N&N parish representatives on the Harbour Authority.

Brixton – Nothing to report.

Yealmpton – Nothing to report.

57/24 CHAIRMAN'S COMMENTS

None

58/24 MOORING APPLICATIONS AND PROPOSED MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS

There were no new applicants requesting to join the moorings waiting list in April. There were 7 moorings allocated in March: 3 C Moorings, 1 D Moorings and 3 Outhauls. There were no Partnership Arrangements requests this month.

59/24 AOB

Nicky Tewson requested that the RYHA Website had a link established to the Yealm Estuary Management Group website.

The HM requested that Harbour Authority monthly meetings be moved from Thursday to Tuesday evenings. The Authority agreed that this would take place effective from Tuesday 16 July 2024.

60/24 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Thursday 20th June 2024 at 6pm at The Harbour Office.

Chairman