

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS, 17th
NOVEMBER AT 1800.**

Members and Officers in attendance:

Dominic Crawley – Chairman
Rodney Carter – Vice Chairman
John Endicott - zoom
Nicky Tewson
Martyn Oates
Andrew Matthews
Dermod Drought
Stephen Maltby – zoom
Peter Hinchliffe

Mark Beighton – Harbour Master
Jez Spring – Deputy Harbour Master - zoom
Helen Phillips – Office Manager
Debbie Rhead – Office Manager

Apologies for Absence

Mark Steggles was absent from the meeting.

109/22 MINUTES

The minutes of the meeting held on the 20th October 2022 were proposed by Dermod Drought to be a true record of what was discussed, seconded by Andrew Matthews, and agreed by all other members who had attended the meeting.

110/22 MATTERS ARISING

- a). We are still waiting on Santander to complete the necessary paperwork to add Debbie Rhead to the bank account
- b). The balance sheet is now being sent to committee members to enable them to see our VAT liability
- c). It has been agreed that the role of DHM should continue again next year and the recruitment process will start in the new year.

111/22 CORRESPONDENCE

The HM has received an email from the Marines requesting permission to run an exercise at Cellars Beach on 17th – 19th May 2023 from 2000hrs – 0500hrs. The HM will obtain more information about this nearer the time to ensure that we understand their planned exercise.

112/22 FINANCIAL REPORT

The profit and loss, balance sheet and cash flow figures were presented to the meeting along with a copy of the bank statement for the month. The total funds in all our accounts are currently £259,551.

The season has now ended for visitors and canoes/paddleboards/kayaks, so the total net figures have been given. All non-resident winter visitors and the storage of local boats at Bridgend Quay have been invoiced.

Assuming the cashflow figures assumptions are correct we will have a total income figure for the year of £256,754 and total outgoings of £298,398 resulting in a reduction of our bank balance to £196,234 before provisioning and depreciation.

113/22 HARBOUR MASTER'S REPORT

The total number of boat nights this year was 5669 an increase of 110 on 2021. There were several small incidents that occurred during the recent storms. Warps were replaced on 1 boats. One boat lost it's mast which has now been removed. The pontoon sections are now on the Bridgend Quay being repaired by TMS. The old brackets have gone for repair, ultrasound testing has been done showing good results with the structure measuring 5.4mm in the weakest area. The bottom of the pontoon grounding shoe has shown to be punctured. TMS have given us an estimate of £8,000 for all of the repairs to be carried out to include painting. The estimated time for these works is 2 weeks.

The gangway has also shown some signs of rot and so the HM has suggested it is a good idea to get this replaced while repairs are happening.

Plans for the new section of pontoon to be delivered are underway after a failed first attempt due to matters beyond our control.

114/22 ANNUAL NEWSLETTER

This was circulated to all committee members who thanked the HM for a very informative draft. The Chairman asked if we should also validate to our mooring holders why our rates are increasing. A small amendment will be made.

115/22 RENT REVIEW

The Chairman explained that there has been suggestion that there may be an increase in our rent to The Crown this year. He has approached Ashleigh Phillips from Bruton Knowles to discuss the possibility of them acting for us should we feel necessary. Further discussions to decide on fees will be necessary if we decide to appoint him. When there is any further news on our rent The Chairman will update the committee.

116/22 BUDGET SUB-COMMITTEE FEEDBACK

Budget Proposals were prepared by the Budget Sub Committee and presented to the committee members. The Chairman emphasised that we have had 2 very busy years on the river and also the significance of the Harbour Authority now coming off the VAT Flat Rate Scheme. The HM then went through the budget proposals and invited any questions. Andrew Matthews requested confirmation that in agreeing to a price increase for our mooring holders in 2023 due to possible rent increase,

should that rent increase not happen the mooring holders would see a reduction of this amount in 2024. This was agreed by all. Andrew Matthews will also speak to Gard & Co regarding the transfer in ownership of land surrounding the Harbour Office, steps and foreshore in order to try to get the matter resolved. The HM discussed the proposal for the working arrangements for the DHM and AHM. It was decided that the level of service should be managed within the current costs of 2022, however this will be closely monitored and there is a degree of flexibility. It was proposed that the budget should be adopted by Andrew Matthews and seconded by Rodney Carter. It was agreed by all except for Nicky Tewson who chose to abstain.

117/22 PARISH COUNCIL LIAISON

Wembury, Brixton and Yealmpton had nothing to report. Newton and Noss parish asked the authority if the sign for the disabled toilet could be moved to make it more visible. As a result of the recent court cases regarding pollution in the river the Parish Council have asked the Environment Agency if they should do a Harbour clean up. The Parish Council will let us know once they have a reply. With this in mind, they also asked that the Harbour Authority should consider the effect of boats scrubbing their antifouling off at Bridgend Quay and possible other locations in around the river. The Parish Council also mentioned a boat on the river that was in disrepair to ensure that we were aware and dealing with it. The HM confirmed that this was the case.

118/22 CHAIRMAN'S COMMENTS

The Chairman advised the committee that he will bring a document regarding Provisioning to the January meeting.

119/22 MOORING APPLICATIONS AND PROPOSED MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS

There is still an ongoing partnership request. Some more information has been obtained but we still have not received all that was requested. One mooring application has been made; further information is being requested.

120/22 AOB

Martyn Oates noted that the lease does not cover about 40 moorings in the river and wanted to make the committee aware that very often small changes are made to the area within the lease without everyone being fully aware.

121/22 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Thursday 19th January 2023 at 6pm at the Harbour Office.

Chairman