

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY, HELD AT NOSS VILLAGE HALL ON 19th MAY 2022 AT 1800.**

Members and Officers in attendance:

Dominic Crawley – Chairman
Rodney Carter – Vice Chairman
John Endicott (zoom)
Nicky Tewson
Dermod Drought
Mark Steggles
Peter Hinchliffe
Stephen Maltby

Mark Beighton – Harbour Master
Helen Phillips – Office Manager

Apologies for Absence

Martyn Oates
Andrew Matthews

50/22 MINUTES

The minutes of the meeting held on the 22nd April 2022 were proposed by Peter Hinchliffe to be a true record of what was discussed, seconded by Rodney Carter, and agreed by all other members who had attended the meeting.

51/22 MATTERS ARISING

1. Pontoons at Yealm steps: firstly, the repairs to the existing pontoon: three people are currently quoting for the repairs to the leaking pontoons at Yealm steps. The cost will be affected by where the repairs are actually carried out and when. The various options are being weighed up and an update should be available soon. Secondly the new section of pontoon to be supplied by Walcon: the original quotation date has now expired. A revised quotation has been obtained with an increase of just over 6% at £48,490. There are a few design features that will need tweaking, but it was agreed that we should proceed with this quotation.
2. The proposed start date for the new Office Manager was amended from July to October, giving a good lead in period for them taking over.

52/22 ANNUAL MEETING – OPEN FORUM

Nothing as no members of the public attended.

53/22 CORRESPONDENCE

1. CCTV The owner of the property where the new camera is to be sited requested that it be put in a different place. This has resulted in the need for a greater run of cabling and a larger support bracket. The revised quotation is now £5,350. It was agreed that we proceed with the new installation.
2. Regatta Fireworks – it was agreed that the Authority will continue to sponsor this event.
3. RYDA – it was agreed that the Authority will continue to contribute towards the insurance cover for the harbour clean-up.

54/22 FINANCIAL REPORT

The OM ran through the income and outgoings for the month. The current total in all the bank accounts at the end of April was £298,015. The monthly standing order for the VAT has now been set up, we are still waiting for HMRC to amend our account back to quarterly. The corporation tax has been paid to cover 2021 liability.

55/22 HARBOUR MASTER'S REPORT

1. It was noted that the hit rate on our website is down significantly on last year.
2. Trinity House carried out their annual audit of our aids to navigation which we passed.
3. The HM suggested extending the railings on Yealm steps quay and placing an infill of wire mesh to stop people climbing on them, in light of the recent incident at Salcombe Yacht Club. The cost would be £2,500. It was agreed that this should be carried out.
4. There have been three incident reports in the last month. Hand gathers picking up winkles were noted. The MMO showed an interest should they appear again. A lady fell out of her tender at Yealm steps, she was rescued and had no harm done, and a sailor came into the river having sailed a considerable distance with a nasty head wound. He was attended to and checked over the next few days.
5. Harbour Regs – it was suggested that the regulations should be amended to contain the information about partnerships and ownership to reflect the information on the renewal form. The HM will draft some words for the next meeting.

56/22 YCET CONTRACT

With the imminent arrival of the new electric ferry a formal agreement has been drafted for both parties to sign making a commitment that the Authority will make a space available alongside the Yealm steps pontoon and the costs that will be charged on a seasonal basis. After a few small tweaks the wording was proposed by Dermot Drought to be used, seconded by Rodney Carter. Peter Hinchliffe abstained and the rest of the members present agreed to this.

57/22 PARISH COUNCIL LIAISON

Nothing to report from Brixton and Yealmpton. Wembury reported that the swim buoys have now been installed between Fort Bovisand and Crownhill Bay.

Newton and Noss Parish are looking to install another kayak rack at Big Slip. An individual had inquired about disabled access at Bridgend. Originally it was thought that this would be down to County but on further investigation it was discovered that the public right of way there is not on the definitive map and therefore falls within the Harbour authority jurisdiction. Rodney Carter agreed to approach the individual to ascertain exactly what he is wanting.

58/22 CHAIRMAN'S COMMENTS

Nothing to report.

59/22 MOORING ALLOCATIONS, PARTNERSHIP REQUESTS AND WAITING LIST APPLICATIONS

Nothing to report this month.

60/22 AOB

The OM thanked John Endicott for his assistance in tidying up the access database using queries to reduce the visible text and make it more user friendly.

Nicky Tewson gave an update on the recruitment process for the Office Manager position. The job adverts have now gone into the parish magazines and the local newspapers and fish4jobs website. Peter Hinchliffe agreed to put an advert on social media, and it was suggested putting adverts in the local schools' newsletters.

61/22 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Thursday 16th June at 6pm at the Harbour Office.

Chairman