

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY, HELD AT NOSS VILLAGE HALL ON 22ND APRIL 2022 AT 1800.**

Members and Officers in attendance:

Dominic Crawley – Chairman
Rodney Carter – Vice Chairman
John Endicott (zoom)
Nicky Tewson (zoom)
Dermod Drought
Mark Steggles
Peter Hinchliffe
Stephen Maltby
Andrew Matthews

Mark Beighton – Harbour Master
Helen Phillips – Office Manager

Apologies for Absence

Martyn Oates

39/22 MINUTES

The minutes of the meeting held the 17th March 2022 were proposed by Stephen Maltby to be a true record of what was discussed, seconded by Mark Steggles, and agreed by all other members who had attended the meeting.

40/22 MATTERS ARISING

1. Yealm Community Electric Transport's (YCET) contractor has installed the cabling to the Hammerhead in February for the proposed new electric ferry. Installation and completion of the charging post is still outstanding. Discussions have been held with the contractors over concerns voiced at a previous authority meeting and it was agreed that what has been installed is correct and appropriate. At present there is an exposed socket which can be easily moved and when the charging unit is installed the HM will ensure they do this. The new ferry is expected in July.
2. The bare cable on the beach in Noss Creek belongs to BT and their asset protection officer will shortly be doing a site visit and arrange for any necessary repairs.

41/22 CORRESPONDENCE

Nothing

42/22 FINANCIAL REPORT

The income for the first quarter is in-line with the budget forecast. Outgoings are slightly behind partly due to VAT . We have asked for a change to quarterly returns but the VAT office is behind on processing amendments. The new Nationwide 90-day notice account has now been set up as agreed at the March meeting.

43/22 HARBOUR MASTER'S REPORT

The Department for Transport have issued a statement that ports and harbours should not accept vessels flying Russian flags. Some of the bigger ports in the area are finding this an issue but to date we have seen no such vessels.

The damage to the office caused by the storm in March has now been repaired by Mark Wilson.

There is a Trinity House audit of the navigational aids due next month.

The Yealm Yacht club race committee have asked that we consider offering one free night to visiting yachts from France and other visiting yachts entered for the Treburden Race in June, as in previous years. This was agreed to.

CCTV quotations – a quotation has been received for extending the coverage of the CCTV cameras which will help to eliminate the blindspots in parts of the river. A concern was voiced that by extending the capacity we will be reducing the recording capability. It was suggested that if this becomes an issue then we can just extend the hard drive capacity. Dominic Crawley proposed that we go ahead with the quotation received, this was seconded by Rodney Carter and unanimously agreed.

44/22 PONTOON QUOTATIONS

Repair or replace damaged Yealm Steps pontoons – the quotation for a new section of pontoon at Yealm Steps was £41k. There was no significant reduction to buy two. Another firm based in Plymouth is coming in to do a site visit next week to discuss repairs and how these can be facilitated. The sub-committee have been given authority to make a decision on how best to overcome the problem of the leaking pontoon and proceed with their choice.

45/22 PARISH COUNCIL LIAISON

Nothing to report from Brixton, Yealmpton and Wembury.

Newton and Noss Parish reported that the kayak racks are now up and running and are fully booked.

46/22 CHAIRMAN'S COMMENTS

Dominic Crawley took charge of the insurance claim in the HM's absence. The insurers and brokers are being tardy in settling the claim.

47/22 MOORING ALLOCATIONS, PARTNERSHIP REQUESTS AND WAITING LIST APPLICATIONS

Nothing to report this month.

48/22 AOB

Electric Ferry Contract: Yealm Community Electric Transport (YCET) have asked for a written agreement between the Harbour Office and themselves to show commitment and encourage funding donations. YCET is formed as a community interest company, will be manned partly by volunteers, with any surpluses arising from the operation made available to support the local community. It is felt that the proposed new ferry is a significant new renewable energy initiative and is worthy of the authority's continuing support.

There are two areas to be addressed in the agreement. First, the electric charging point and installation sited on the Authority's pontoon. Secondly, a space to moor the ferry alongside and the charges, if any, that will be imposed. It was suggested that harbour dues only are charged in the first year with harbour dues and an A mooring charge being made in the second year. Andrew Matthews proposed that, subject to our lease allowing, he aided by Stephen Maltby would formulate the outline terms of the agreement based on the note setting out the key terms that was circulated and arrange for the Yealm community energy company to sign the agreement. This was seconded by Rodney Carter and unanimously agreed by those members of the committee who voted. Dominic Crawley and Peter Hinchliffe abstained.

The sub-committee tasked with recruiting a replacement for the office manager reported back on their progress so far. The possibility of either two part time people or one full time person was considered. It was suggested that we advertise the post and make a decision based on the applications received. It was suggested that the individual be in post from July.

49/22 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Thursday 19th May at 6pm at the Harbour Office.



Chairman