

**Meeting of the
RIVER YEALM HARBOUR AUTHORITY**

**Thursday 21st October 2021 6.00pm
Revelstoke Room Noss Mayo**

AGENDA

Any potential conflict of interests should be declared as and when they arise

1. Approval of Minutes from meeting held on the 16th September 2021.
2. Matters arising
 - Popes Quay quotation : feedback - Rodney Carter
 - Policy and Regulations update – Chairman
 - Flat rate VAT scheme and annual Company’s Act reporting requirements : feedback from accountants (already circulated).
 - Bank Accounts and Nationwide - adding/removing signatories – Helen update
 - Rubbish management– possible options being considered - Nicky Tewson update
 - Communications to A mooring holders on future maintenance and inspection requirements Chairman/Andrew Matthews
 - Budget sub-committee – to report at November meeting. Scope to include review of asset lives and reserving.
3. Correspondence
4. Financial Report
5. Appraisals – feedback
6. Harbour Master’s Report
7. Parish Council Liaison
8. Yealm Community Energy – electric ferry (Paul Darlow from Yealm Community Energy will attend and present, at the authority’s invitation)
9. Chairman’s Comments
10. Mooring allocations, partnership requests and waiting list applications
11. AOB
12. Date of the next Meeting – 18th November 2021
13. Closed meeting – non- use of vessels for 2021.

Members:

Dominic Crawley – *Chairman*

Andrew Matthews

Nicky Tewson

Dermod Drought

Rodney Carter

Martyn Oates

Mark Beighton – *Harbour Master*

Rodney Carter – *Vice Chairman*

Peter Hinchliffe

Mark Steggles

John Endicott

Stephen Maltby

Helen Phillips – *Office Manager*