

**Meeting of the
RIVER YEALM HARBOUR AUTHORITY**

**Thursday 18th February 2021 6.00pm
Harbour Office Yealm Steps**

AGENDA

Any potential conflict of interests should be declared as and when they arise

1. Approval of Minutes from 21st January 2021.
2. Matters arising : Insurance renewal
3. Correspondence - planning application - Mossgara
4. Financial Report – Signatories for Bank account
- Sage: which committee members to have access
5. Harbour Master’s Report
6. Recruitment feed back
7. Mooring Waiting List Verification
8. Port Marine Safety Code – Mooring Maintenance self-certification (see policy review item e.)
- Lone worker – man down detection.
9. Policy review:
 - a. age limit to join waiting list
 - b. Statements about sub-letting
 - c. Owners taking responsibility for safety of their boats
 - d. 16.2 – amend to reflect signage on Yealm steps pontoon
 - e. 4.1 – amend to ‘ A mooring holders must have mooring maintenance carried out by recognised mooring maintenance provider with appropriate insurance cover.
 - f. Adoption of indemnity statement from last meeting
10. Mooring Holder’s Elections 24th February 2021
11. Parish Council Liaison
12. Chairman’s Report for 2020
13. Chairman’s Comments
14. Election of Acting Chairman and Acting Vice Chairman
15. AOB

16. Date of the next Meeting - The next meeting will be on the 18th March 2021 by

Zoom at 6.00pm.

Members:

David Southwood - *Chairman*
Dominic Crawley – *Vice Chairman*
Tony Tubb
Phillip Parry-Smith
Rodney Carter
John Endicott

Martyn Oates
Martin Mears
Andrew Matthews
Dermod Drought
Mark Beighton – *Harbour Master*
Helen Phillips – *Office Manager*