

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR  
AUTHORITY HELD IN THE REVELSTOKE ROOMS NOSS MAYO ON APRIL 18<sup>TH</sup>  
2019**

Members

\* Mr D Southwood– Chairman    \* Mr D Crawley -Vice Chairman  
\* Mr R Carter                            \* Mr D Drought                            \* Mr J Endicott  
@ Mr T Holway                            \* Mr P Parry-Smith                    \* Mr M Oates  
\* Mr M Mears                            \* Mr A Matthews                    @ Mr A A Tubb

\* Mr Mark Beighton – Harbour Master    \* Mrs H Phillips – Office Manager

\* Mr Robert Dearn – interim Harbour Master

*\*Denotes attendance @ Denotes apology for absence*

The new Chairman began by giving a formal vote of thanks to the outgoing Chairman Martyn Oates for his sterling work over the last three years.

**40/19 MINUTES**

Dermod Drought proposed that the minutes presented are a true account of the meeting held on the 21<sup>st</sup> March 2019, this was seconded by Andrew Matthews and unanimously agreed.

**41/19 MATTERS ARISING**

1. Website quotations – still pending. The YYC have a web designer that they are using and we will need to find out their details to quote for us.  
*Action : Office to follow up*
2. Rust on pontoon – still pending. Weather and wind conditions not been suitable to do work.  
*Action: Mark Beigton to carry out when able.*
3. Print revised rules on coloured paper – still outstanding paper still needs to be bought.  
*Action : Helen Phillips to order paper and let authority know colour.*
4. Card Reader – John Endicott has researched the best card reader and recommends we use Square who seem to offer everything we need.  
*Action: John Endicott and Helen Phillips to continue to look into.*
5. Speaker from Yacht Club on eco-friendly moorings on Eel grass beds.  
*Action: Mark Beighton to contact when he can*

**42/19 CORRESPONDENCE**

1. RYDA a letter has been received requesting a contribution of £35 towards the annual harbour clean up. Andrew Matthews proposed that we make this contribution, seconded by Martyn Oates and unanimously agreed.  
*Action : Helen Phillips to pay the RYDA £35*

**43/19 FINANCIAL REPORTS**

Details of the profit and loss, Balance sheet and cashflow were presented to the meeting. All mooring fees invoiced in January have now been paid with the exception of two out hauls that emanate from holiday homes’ quays. Other debtors mainly comprise of

unlaunched boats, these will be chased further into the season. We have no outstanding creditors. Currently our income figures are slightly down on predicted and our expenses are slightly up, but this is still very early in the year.

#### **44/19 SANTANDER BANK ACCOUNT – Resolution to include John Mark Beighton as signatory.**

A resolution to include the new HM John Mark Beighton as a signatory on our two Santander bank accounts and an authority to have online access and a debit card to carry out transactions was put to the authority. Andrew Matthews proposed that we accept this, it was seconded by Philip Parry-Smith and unanimously agreed.

*Action : send signed resolution to Santander Helen Phillips*

#### **45/19 HARBOUR MASTER'S REPORT**

- A filming company glass houses carried out filming on Bridgend Quay on the 1<sup>st</sup> and 2<sup>nd</sup> April. We received £1000 from them for this.
- The new sign for the top of Yealm Steps has now been signed off by Devon County Council and will be made up and displayed as soon as possible. All the other signs are currently being drafted and will be put up shortly.
- Two people have been spoken to about speeding and told to keep within the harbour limits.
- A meeting was held with Kitley moorings. Rodney Bastard, Kevin Arscott, Rodney Carter, Martyn Oates and the HM. An action plan for the forthcoming season was agreed. A marker will be wrapped around the pick ups for the moorings that can be used, detailing what was agreed. No Catamarans, someone to remain on the boat at all times, max stay two days.
- The new 6 knot marker signs have now been put up in the Kitley area.

#### **46/19 PARISH COUNCIL LIAISON**

Wembury – a planning permission request has been resubmitted by one of the Coast Guard cottages for a quay and boathouse. Nothing has changed so our response will be the same, “No comment.”

Brixton – Nothing

Newton & Noss – Nothing

Yealmpton – Nothing

#### **47/19 PORT MARINE SAFETY CODE**

The HM will arrange a meeting with Keith Hart who has already done a significant amount of work on this for us. It will then be decided how much of the code applies to us and what action needs to be taken.

#### **48/19 MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS**

This month there have been 1 A mooring, 1 C mooring, 2 D moorings and one outhaul allocated. No requests for partnership arrangements have been received. The necessary documentation to prove a partnership was discussed, it was suggested that a boat's SSR be shown, the bill of sale and a copy of the insurance policy. It should be up to the owners to give us evidence to back up their claim. This will need to be looked into further.

***Action: renewal form detailing paperwork required Helen Phillips and Mark Beighton.***

#### **49/19 CHAIRMAN'S COMMENTS**

David Southwood thanked the committee for electing him as Chairman and is happy to carry on the role for the next two years, should the committee wish.

#### **50/19 AOB**

The authority extended their thanks to Robert Dearn for standing in as HM at short notice in November and helping until a replacement HM could be found. As usual he did a very good job and the Authority are extremely grateful to him. A big thank you was also made to Rodney Carter who gave up a lot of his time to ensure that everything continued to run smoothly offering his help whenever he could.

A registration request from the land registry has been received on behalf of Red Earth. The map seems to suggest an area of land well below mean high water, an area which we lease from the Crown and there is no mention of the steps that run down the side of the quay to the beach. The Crown have already agreed the plan. We only have until the 29<sup>th</sup> April to comment on this. It was proposed that we have a meeting with Michael Bapty, the Crown representative next week when he is down. We should also contact Simon Friend to establish exactly what his intentions are. Andrew Matthews proposed that we make an initial request to object to this request unless we receive satisfactory assurance that the map is wrong and that we are happy that it is not encroaching on areas we already manage. A sub-committee was set up to comprise of David Southwood, Andrew Matthews, Rodney Carter and the Harbour Master to look into this.

#### **51/19 DATE OF NEXT MEETING**

The next monthly meeting of the Harbour Authority is in the Harbour Office Newton Ferrers on **Thursday 16<sup>th</sup> May 2019 at 1800.**

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**Chairman**