

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD USING ZOOM ON 15th JULY 2021 AT 1800.**

Members and Officers in attendance:

Dominic Crawley – Chairman
Rodney Carter – Vice Chairman
John Endicott
Mark Steggles
Andrew Matthews
Nicky Tewson
Peter Hinchliffe
Dermod Drought
Mark Beighton – Harbour Master

Apologies for Absence

Martyn Oates
Stephen Maltby
Helen Phillips – Office Manager

72/21 MINUTES

The minutes from the meeting from the 15th June 2021 were proposed by Rodney Carter to be a true reflection of what was discussed, seconded by Dermod Drought and unanimously agreed by the members present at the July meeting.

73/21 MATTERS ARISING

Discussions with the Parish Council are ongoing with regards to the repairs required to Popes Quay.

Action: Rodney Carter will review the need and scope of the work required.

Arthur Peters has been told that the matter has been referred to Devon County Council for consideration.

Repairs to Kilpatrick Steps have been carried out.

Committee member resumes and declaration of interests have been placed on the web site.

74/21 CORRESPONDENCE

Sum Up have written to us about the errors in the processing of card payments. These are now being resolved and they have reduced the commission for the period affected.

Following a meeting between various RYHA members and representatives of Yealm Community Energy Ltd a letter from YCE has been received with more

detail of the proposal to run an electric ferry. This will require further discussion and should form an agenda item in September.

Action: OM to add to agenda in September

75/21 FINANCIAL REPORTS

The HM ran through the figures for the month. Income from visitors and kayaks and paddleboards have continued to be strong, being ahead of last year and budget. The largest variable expenditure was for Repair and Maintenance which included costs for PM1, PM2 the speed buoys and the removal of a very large tree trunk. Current strong river use revenues indicate a further small increase in the projected cash resources to be held at the end of the year.

A member asked a question concerning a specific cost category, where actual costs appeared markedly below the budgeted figure. In the Office Manager's absence, the chairman agreed to review and report back to members.

76/21 HARBOUR MASTER'S REPORT

- 'A' moorings annual maintenance requirements; strategy for communication to be prepared for the autumn
- Boat nights stand at 2,370, 63 less than 2009 which is considered to be the record year.
- 9 incidents since the last meeting, involving misjudged tidal flow resulting in collisions and 1 incident when a small outboard driven tender collided with a swimmer in Newton Creek. This was reported by another boat owner who checked that the swimmer was OK. The helm of the small boat refused to acknowledge the incident or go back to see if the swimmer was OK. No positive ID of the boat.
- No aggressive behaviour incidents, although one mooring holder had a very heated discussion with Harbour Staff.
- Yealm Jetty, mooring chain to be laid to allow 4 dinghies to be tied fore and aft to prevent them going under the jetty. There will be a charge for using the ground chain.. **Action HM to inform the management committee for the Yealm development.**
- For the first three months of the summer season the HM and DHM have accumulated >90 hours above normal work time, which will be caught up in the shoulder months of the season for the DHM and closed season for the HM.
- In order for the manning strategy and budget process to be completed on time the RYHA were requested to consider the charging strategy for next year.

77/21 PARISH COUNCIL LIAISON

Nothing for discussion

78/21 CHAIRMAN'S COMMENTS

Even though the issue of rubbish was considered last year by a Sub Committee the Chairman thought that there should be further consideration of the subject this winter.

79/21 AOB

Andrew Matthews – commenting on the discussion about the potential extension of the jetty to accommodate the YCE ferry. His view is that the RYHA should pay for any extension and charge rent for the space used to charge the ferry.

John Endicott – was unsure if the details of the insurance details circulated reflected the composition of, and the structure of the RYHA. The chairman felt that they did, but agreed to review and advise members.

Nicky Tewson – asked about having an open forum for members of the public to ask questions.

80/21 MOORING WAITING LIST VERIFICATION

There are no new applicants for the waiting list. The findings of the Resident Vetting Panel were discussed and accepted.

71/21 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on **Thursday 16th September 2021 at 1800.**

A handwritten signature in black ink that reads "D.A. Crawley". The signature is written in a cursive style with a long horizontal stroke extending to the left from the end of the name.

Chairman