

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON
JANUARY 16TH, 2020**

Members

- | | | |
|----------------------------|-------------------------------|-----------------|
| * Mr D Southwood– Chairman | * Mr D Crawley -Vice Chairman | |
| * Mr R Carter | * Mr D Drought | * Mr J Endicott |
| * Mr P Parry-Smith | @ Mr M Oates | * Mr A A Tubb |
| * Mr M Mears | * Mr A Matthews | |

* Mr M Beighton – Harbour Master * Mrs H Phillips – Office Manager

**Denotes attendance @ Denotes apology for absence*

01/20 MINUTES

It was proposed by Rodney Carter that the minutes presented a true account of the meeting held on the 21st November 2019, this was seconded by Dermot Drought and agreed. Those members not present at the last meeting abstained.

02/20 MATTERS ARISING

1. SHDC – ownership of quay and land registry corrections. The following motion was proposed:
 - Settle the detailed Heads of Terms with SHDC
 - Include a condition that the Authority will only accept a transfer of the property once it is satisfied that SHDC has done or will do whatever is necessary to rectify the title per the discussions already held between SHDC, Red Earth Limited, the Crown and the Authority
 - Once the Heads of Terms are agreed on that basis, to instruct Gard & Co to act for the Authority on the transfer and rectification
 - Once the Heads of Terms are agreed, to contact Red Earth Limited and the Crown to ask for their co-operation in the rectification processA vote was taken, all agreed with the exception of Rodney Carter who voted against the motion.

Action: Andrew Matthews to draft letter to SHDC

2. Harbour Assistants contracts – all have been completed and returned.
3. Standing Orders – the updates have now been completed and will be added to the website in due course.

Action: Helen Phillips to arrange for them to be put on website

4. RNLI lockers. The new contract has now been signed, and the RNLI have retained ownership of the lockers but we are responsible for the maintenance and upkeep.
5. Accounting package – the authority felt that it was time to review our Accountants and tender to a number of practises.

Action: Dominic Crawley to lead on this

03/20 CORRESPONDENCE

1. Recent correspondence with a mooring holder away on Service duty was considered. The authority agreed that it is the practise that a licence holder away on Service duty but who otherwise satisfy the Authority’s residence

- requirements, is allowed to hold a mooring licence for the duration of their absence on Service duty. The mooring holder will be notified accordingly.
2. A mooring holder whose mooring was moved without his knowledge requested a rebate on last year's mooring fees. It was decided that his mooring should be reinstated by us to its previous position but that no rebate should be given. As an aside it was also agreed that his residency status should be checked.
 3. Barbara Page requested that her late husband's mooring be transferred to her name. This was unanimously agreed.

04/20 FINANCIAL REPORTS

The Year End figures were presented to the Authority. It showed our draft income figures to be £200,352 against our projected figure of £187,060. With expenditure figures also up showing £193,362 against a forecast of £189,320 we ended the year ahead of forecast by £9,250. A good season for visitors along with the increase in Harbour Dues explains the increased income and the new CCTV cameras and new website helped to explain the increased expenditure.

05/20 HARBOUR MASTER'S REPORT

1. A meeting was held in the Harbour Office to introduce the "Life recreation ReMEDIES project" whose aim is to reduce and mitigate erosion and disturbance impacts affecting the seabed. The meeting was led by Angela Gall from Natural England and Fiona Crouch from the Tamar Estuaries Consultative Forum. Their main concerns were the seagrass beds in the area. It was agreed that the Yealm didn't really lend itself to their suggested new eco-moorings and that there are very few moorings actually on the seagrass beds. It was suggested to them that the way forward was to educate people on the importance of the beds and their whereabouts. The Authority questioned the fact that they feel the site is in unfavourable condition when we are receiving conflicting reports from other organisations who say it is thriving. It was agreed that the HM should monitor the situation and see if any further action is needed.
2. Pontoon from Yealm steps – is currently at Bridgend and a contractor is due on Tuesday 21st January to discuss its repair.
3. The Harbour Launch is currently at Broadmoor Farm having a number of repairs carried out and the anti-fouling sorted for the new season.
4. The waste committee met and a subsequent meeting has been arranged with Simon Friend of Red Earth who owns the land at the top of the steps to discuss the possibility of storage there for a number of bins. This may then enable us to offer recycling facilities.

06/20 POLICY REVIEW

The HM suggested a number of alterations to the policies regarding out hauls. It was agreed that he should present them at the next meeting.

Action: HM to draft and present at next meeting.

07/20 PARISH COUNCIL LIAISON

Nothing of any significance to report.

08/20 CHAIRMAN'S COMMENTS

Nothing

09/20 MOORING APPLICATIONS AND PARTNERSHIP REQUESTS

‘1’ A mooring and ‘4’ C moorings have been allocated in this period. There were no requests for partnerships.

10/20 AOB

It was agreed that a paragraph should be written to advertise the annual meeting in April in the Parish magazines. This should state that it is an open meeting to be held in the Yealm Yacht Club and all mooring holders are welcome to come along and ask the committee questions.

Action: Helen Phillips to draft a paragraph

11/20 DATE OF NEXT MEETING

The next monthly meeting of the Harbour Authority is in the Harbour Office Newton Ferrers on **Thursday 20th February 2020 at 1800.**

12/20 REASONABLE USE OF CRAFT

Four letters were sent out. It was agreed that they all had good reasons why their boats weren't used last year.

Chairman